

Beavercreek Popcorn Festival

September 12 & 13, 2009

Booth Vendor Information Sheet



Date of Festival: Saturday and Sunday September 12 & 13, 2008 (Weekend after Labor Day)

Times: Saturday 10 am to 8 pm and Sunday 11 am to 6 pm

Location: Dayton-Xenia Rd. Between North Fairfield Road and Meadowbridge Dr.

Booth Size: 15 ft wide (across) and 10 ft deep (out from curb) **Fee:** \$115, electric additional

Deadline: Because booth space is limited, the Popcorn Festival Committee encourages early return of all applications. Priority consideration for same booth location will be given to returning vendors whose applications are received by February 28, 2009. After that time, the Festival will open to all vendors and returning space cannot be guaranteed. Space will be available on a first come, first served basis.

Applications: Applications will be returned if ALL the information is not included. Your application should include: the application form, your check or money order, a publicity paragraph, and representative photographs of your items you plan to sell. (This is different than past requests). For publicity purposes, if you would like a feature article in our publicity, include a paragraph or 2 appropriate for the newspaper about your booth, product, or artist.

Facilities: The Festival provides an assigned space only. **Vendors must provide their own booth structure /Tent and licenses or permits that may apply.** The Festival closes before dark, so lights are not necessary. Electricity is available on a limited basis for an additional charge. It will not be necessary to disassemble your booth Saturday night. Overnight roving security is provided.

Rules: All booths are to be in place by 9 am Saturday and open for business by 10 am. Each vendor will receive a Vendor Packet in late August with booth location and set/up times.

The Festival Committee is responsible for reserving all booth spaces and reserves the right to limit booths of similar type. No vendor can be guaranteed exclusivity.

No motorized vehicles are to be used as booths.

Tents must be grounded with sufficient weights. Holes or damage to the pavement and to surrounding landscaping is NOT permitted. Violation of this will result in repair costs charged to the exhibitor and loss of return privileges.

All arts and crafts should be family oriented. Rides and activities suggesting a carnival atmosphere are prohibited.

All Food booths are required to have a popcorn item on their menu. The food booth is required to list the featured popcorn item on the application. This can include having popcorn as an optional topping on their other products. An exception will be granted to booths that sell beverages only.

Any and all electrical equipment must be compatible with Ground Fault Interrupt (GFI) Circuitry. No portable generators are permitted.

Any booth with electrical, gas, or fire heating equipment must comply with fire laws, including but not limited to, having at least one charged, working 10 lb 20 lb. ABC fire extinguisher.

We strongly recommend all booths obtain their own liability insurance coverage. Please make a copy of your policy and send it with your booth application.

All applications will be evaluated. If not accepted, your application and check will be returned to you.

Returned checks by the bank will be charged a \$25 fee. No refunds can be given for withdrawal from the Festival.

No alcoholic beverages are to be sold or consumed on the Festival grounds.

The Beavercreek Popcorn Festival, its officers, committee members and sponsors shall not be held responsible for and shall be held harmless from any claim for loss, damage or injury to any goods or property, or to any persons for any reasons whatsoever, during the occupancy of space as provided in this agreement or in any connections with the Beavercreek Popcorn Festival.

If you have any questions about booth space, call 937-602-CORN. For Electrical Questions call Mr. Bill at 937-602-9986 or go to our web site at www.Beavercreekpopcornfestival.org.

Retain this information sheet for your records. Did you include your application, check, photos, and paragraph?